

SMOKIES HOUSING

305 GISTS CREEK RD.
SEVIERVILLE, TN 37876

(865) 286-7272



SMOKY MOUNTAIN WATERPARK RESORT

EMPLOYEE HOUSING



Your Room



One closet is assigned to you. You can place a lock on this door to keep your items secure (you should provide your own lock).



Each Room Contains:

**2 Bunk Beds (4 students per room)
Refrigerator**

(Your purchased food items **MUST** be stored in your room. Any food items left in the common area will be discarded.)

**Microwave
Sink**

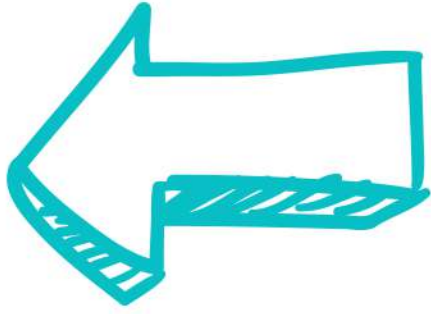
**Private Bathroom w/ shower and toilet
4 Closets
Desk Area**



In your closet you will find silverware (a fork, spoon, and knife) and dishware (a plate, bowl, and cup). These are for your use and must be washed in the common area kitchen sink. **DO NOT WASH DISHES IN YOUR ROOM.** Washing dishes in your room will cause damage to the sink.



ROOMS CLEANLINESS

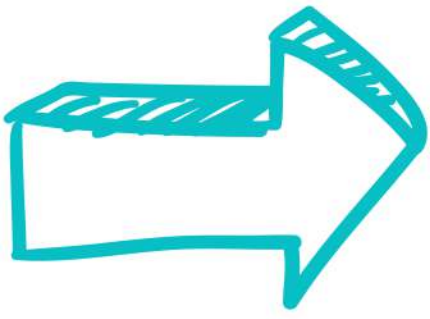


Keep your room clean at all times! Room inspections are conducted each week. If you are suspected of suspicious activity, an unscheduled room inspection will be conducted.

GARBAGE SHOULD BE TAKEN OUT ON A REGULAR BASIS.

- We will start you off with 2 garbage bags for each trash can and 2 rolls of toilet paper.
- It will be your responsibility to supply your own during your stay.
- You must keep your refrigerator/freezer clean at all times
You will need to supply your own cleaning supplies.





ROOM RULES

All shower curtains are to remain inside the shower at all times.

Please do not add or use any appliance(s) in the room that were not originally there. Appliances may be used in the kitchen.



**DO NOT OPEN WINDOW
PAST STOPPERS!**

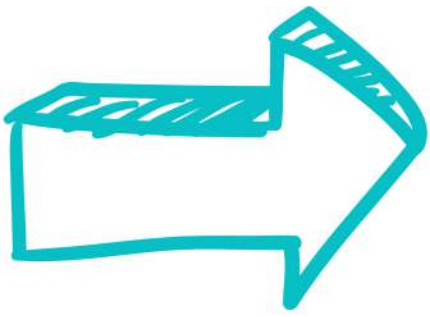
EXAMPLES:



**DO NOT WASH DISHES
IN YOUR ROOM SINK!**

**DISHES SHOULD ONLY
BE WASHED IN THE
KITCHEN...**

**...AND BROUGHT
BACK TO YOUR ROOM!**



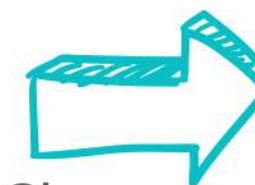
Common Area Kitchen and Living Room

YOU MUST CLEAN UP AFTER YOURSELF!

Keep the Kitchen and common area clean at all times. If you use the kitchen, you must clean up after yourself. If you notice others not cleaning, please contact HR with the date and time. We will review the security cameras and fine those responsible. If the kitchen remains dirty for 2 consecutive days, the kitchen will be locked for up to 5 days.

- There is a \$25 fine if dishes are left unwashed
- Any cooking utensils from the kitchen need to be cleaned and put back in their original location in the kitchen.
- Do NOT leave any cooking food unattended.
- Do NOT leave the stove or oven on after use. This will result in a fine.

DO NOT OPEN ANY WINDOWS IN THE COMMON AREA OR STAIRWELL!



Kitchen rules

Clean up after yourself when using the kitchen, that means to clean up your dishes, stove top, and sink. This is a common area shared by all tenants that live



Common Area

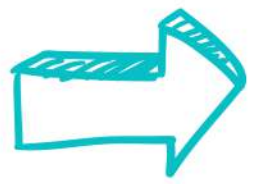


Kitchen

Do not put dish soap in the dishwashers



Only put dishwasher powder in the dishwashing machines



Laundry Rules - Washer



NEVER put dish soap in the washer!



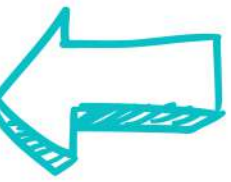
NEVER put dryer sheets in the washer!



ONLY LIQUID laundry detergent, **LIQUID** fabric softeners, and bleach can go in the washer and must go into the washer drum!



Laundry Rules - Dryer



NOTHING SHOULD BE PUT IN HERE!
Make sure to clean the lint out of the filter after **EVERY** use!



ONLY Dryer sheets go inside the dryer with your clothes

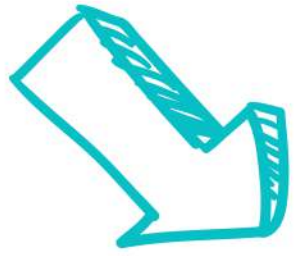


You are not allowed to dry your clothes outside **under any circumstances!**



Housing Rules

- You may NOT engage in or permit any criminal activity that could endanger the health or safety of other tenants.
- You may not possess firearms or weapons of any kind in housing or surrounding areas at any time.
- Consuming alcohol on premises or surrounding areas is **NOT** allowed.
- Illegal drugs and drug paraphernalia are NOT allowed in rooms or anywhere on property and will result in eviction.
 - ***Example: Marijuana is ILLEGAL in Tennessee. While it might be legal in other countries/states, it is NOT legal in Tennessee and is punishable by law. Do NOT have it on property at any time.***
- Illegal downloading will result in ALL Wi-Fi being shut off.
- You must stay in your assigned room. Switching rooms without approval can lead to being evicted from housing.
- You may not use candles, incense or open flame inside your room or housing.
- Do NOT cover or tamper with smoke detector. You will be fined \$50 for the first offence.
- Do NOT tamper with fire extinguishers.



Smoking



You are NOT ALLOWED to smoke or vape in housing!
\$100 fine if found smoking or vaping and possible termination of lease



You are to smoke/vape in outside designated smoking areas ONLY.

Smoking areas are located where you see a cigarette receptacle. These are located on the side of Building 1 and in the back of both buildings. There will be a \$25 fine if caught discarding cigarettes on the ground.



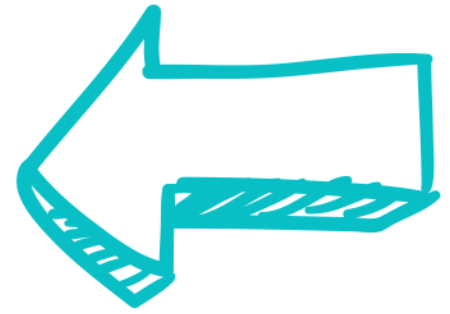
Excessive noise and/or disturbance charges



- You need to respect the other students in housing by keeping the noise down after 10pm.
- If any noise complaint or disturbances are reported, you will be fined even if it was caused by one of your guests.
- Examples: loud music, loud parties, excessive number of guests and/or parties, disorderly conduct by you and/or your guests etc.
 - Degree of Penalty
 - 1st offence-warning
 - 2nd offence-\$50 fine
 - 3rd offence-\$100 fine
 - 4th offence-possible termination of lease



Fire Alarm DOs and DON'Ts



DO

- If you hear the fire alarm DO leave the building.
- DO leave your belongings behind.
- DO review the emergency exit plan on the back of your room door.
- DO remember there are stairs on each end of the hallway.
- **DO leave the building IMMEDIATELY** and report to the sidewalk across the street from housing

DON'T

- DO NOT stay in your room or wander the hallways.
- DO NOT pack a bag before leaving.
- DO NOT use the elevator when the emergency alarm is in use.
- DO NOT leave your room door open. This can cause the smoke or flames to spread very quickly. This is even if it is not a fire and only smoke.
- DO NOT run to exit the building



Reporting Maintenance Issues

- To report a non-emergency maintenance issue Dial “30151” from any house phone and it will direct you to In-House Maintenance.

- For EMERGENCY ONLY maintenance issues please dial “10164” which will direct you to security.

(these numbers are located next to each in-house phone)

Report your issue, Give your name, room #, and the maintenance problem you are experiencing.



Reminder: Once you leave and move out you will no longer get mail at this address.



PACKAGES AND MAIL

YOU CAN HAVE YOUR PACKAGES AND MAIL DELIVERED TO SMOKIES HOUSING AT

**305 GIST CREEK RD
SEVIERVILLE, TN 37876**

Make sure your full name is on the package. You are responsible to pick up your own package at the housing office between business hours.

(Monday – Friday 8:30am-5:00pm)

You will need to sign for the package (cannot be picked up by anyone else)

There will be a \$1 charge for the pick up of your package!